

Eligibility Information

Special circumstances to “gifted and talented pupils,” identified as possessing demonstrated or potential abilities that give evidence of high performance capability as defined pursuant to Education code Section 52202 (AP 5011), may enroll in college-level credit courses after all other eligible students have been enrolled provided there is space available and the following criteria are met:

- The student meets the criteria for gifted and talented as specified in Education Code Sections 52201/52202;
- The student is emotionally and psychologically prepared for college-level instruction;
- The student is educationally prepared for and can profit from the desired college course content;
- courses with similar or equivalent content are not offered during the regular school year at the elementary or secondary level in the public school district of residence;
- The student’s enrollment in the course is recommended as a part of an approved, organized education plan for the student;
- The above statement must be signed by the student’s parent or guardian indicating approval, and
- The student must be accompanied by a responsible adult when registering.

All K-8 students that wish to participate are required to first **apply for admissions** (must be 13 or older to apply online) via the paper application and submit the Special Admission Request for K-8 Students form prior to registration. Students must have approval from the Petitions Committee, and the college governing board. Enrollment in some courses will be limited (i.e. classes full, equipment limitations, safety regulations and enrollment in physical education courses not allowed).

Policies and Requirements for Special Admission

1. Students must attend the minimum day at their primary school.
2. Students wishing to enroll in PVC classes may complete assessment testing prior to registration. Students are required to meet all course prerequisites.
3. Students participating in this program do so under the direction of their school principal/counselor (attendance and grades will be forwarded to the registrar per the Inter-District Educational Services Agreement). The regional academic program manager’s approval is required for participation by home school students. Parents may not act as the academic program manager. *Home-schooled students also must provide copies of forms their parents have submitted to the California State Superintendent of Public Instruction verifying they have notified the state appropriately of their student’s home-schooled status.*
4. All PVC students are responsible for complying with the rules and regulations of the college as published in the PVC catalog and schedule of classes.
5. Enrollment in the special admission program will establish a **permanent college record**. Courses taken for college credit may be used to meet high school graduation requirements; however, this determination is solely made by the primary school district.
6. The Special Admission Request for K-8 Students must be turned in each semester. K-8 students must also petition the college for board approval.
7. Parents or guardians for K-8 students are not permitted to enroll, drop, or add classes without specific written permission from the student.
8. The Palo Verde Community College District Board has approved the waiver of resident enrollment fees for *California residents* special part-time K-8 students (Ed Code 76300). Registration for these **students is limited to 11 units per semester or 5.5 units for summer session** (Students enrolled full time and non-resident will be required to pay enrollment fees for entire course load).
9. **Security should be a primary concern** for parents of K-8 students who attend the college, particularly after dark. Faculty can not be expected to wait with students until their ride arrives.

I have read, understand, and agree to the policies and requirements on the reverse side. Additionally, I will ____ will not ____ grant permission for my parent or guardian below to take enrollment action on my behalf or request transcripts. If granted, permission will only be granted for the term covered by this permit. (You must indicate a choice of either will or will not in the statement above.)

Student Signature	Student Name (Please Print)	Date
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I have read, understand, and agree to the policies and requirements on the reverse side. Additionally, I understand that student records may be accessed or released only with written authorization from the student. Please be advised that explicit and/or adult level content may be discussed in certain courses.

Parent/Guardian Signature	Parent/Guardian Name (Please Print)	Date
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PVC

SPECIAL ADMISSION REQUEST FOR K-8 STUDENTS

Instructions: The college approval process requires K-8 students to file a petition with a college counselor stating the special circumstances in which they should be enrolled in a college course. **This process should be initiated at least two (2) weeks prior to the start of a semester to allow for processing.** (See the Calendar from the appropriate Class Schedule for the last day to submit the special request.)

Check each box once complete:

- Apply to PVC via the paper application (must be 13 or older to apply online www.paloverde.edu)
- Read and sign the reverse side of this form (complete student portion and obtain parent/guardian signature).
- Complete the information below.
- Obtain the principal/counselor signature and recommendations.
- Complete a Petition form (indicating Special Circumstance/Procedures for K-8th grade enrollment).
- Return all completed forms to a college counselor by calling 760-921-5500 and setting up an appointment.

*Once a written petition has been received, the Petitions Committee will review the petition and forward a recommendation to the Superintendent/President or designee. The Superintendent/President or designee will forward a recommendation to the governing board at the next scheduled Board meeting. The student will be notified in writing of the Board's decision within five (5) working days following the Board meeting. **This process should be initiated at least two (2) weeks prior to the start of a semester to allow for processing time.***

STUDENT INFORMATION

Applicant's Name: _____ PVC Student ID: _____
Last (Please Print) First MI

Telephone Number () _____ - _____ Date of Birth: ___/___/___ Current Grade Level: _____

Requesting special part-time admission for (check one) () Spring () Summer () Fall Year: _____

IMPORTANT ADD/DROP OR CHANGE OF SCHEDULE NOTICE:

Prior to adding, dropping or making any changes to your schedule, students must:

1. See a college counselor, accompanied by a responsible adult (make an appointment by calling 760-921-5500)
2. Student must submit a separate add/drop card to make any changes
3. Student must also submit a new Special Admissions Request form with appropriate signatures to add a course.

COURSE RECOMMENDATIONS:

Course Number	Section	Course Name	Units	Time	Days	Instructor	Room

Total Units _____ PVC Counselor _____ High School Credit Only _____ College Credit _____

*****K-8 SCHOOL OFFICE USE ONLY*****

Principal/Counselor's Recommendation and Certification:

As the student's principal/counselor, I certify that this student is attending a minimum day at my school, has adequate preparation for the discipline(s) to be studied, has exhausted all opportunities to enroll in an equivalent course(s) in my school, and does not exceed the enrollment limit mandated to me under Education Code, Section 48800.

Principal Name (Please Print) Principal Signature

Name of School City Date